

# GENERAL RISK ASSESSMENT

1. ADMINISTRATION AND SCOPE		
<b><u>Company Name:</u></b> <i>BROCKLEY BIKES</i>	<b><u>Location:</u></b> <i>MAIN WORKSHOP PREMISES</i>	<b><u>Assessment Reference Number:</u></b> <i>C19-2021</i>
<b><u>Assessment Undertaken By:</u></b> <i>Ashley Malcolm</i>	<b><u>Assessment Scope:</u></b> <i>CUSTOMER SALES (INCLUDING BIKE ASSEMBLY), REPAIR AND MAINTENANCE OF BICYCLES AT MAIN PREMISES - COVID-19 TRANSMISSION</i>	
<b><u>Assessment Date:</u></b> <i>05.01.21</i>	<b><u>Review Date:</u></b> <i>Jan-21</i>	

2. PERSONS AT RISK																					
<i>Include all persons who may be at risk. Do not forget to include persons who may have access out of normal working hours.</i>																					
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<b>Details/breakdown of activity:</b> <i>ROUTINE RUNNING OF BICYCLE SHOP: Customer touching exterior of door and fittings/ meeting customer's at front door/ handing over of bicycle for repair/ handing over of purchased stock/ taking payments/ assessing or undertaking work on bicycle/ conveying information/ handing over bicycle to customer/ working on bicycle/ fitting un-quarantined stock</i>																					